

**THE PLANNING BOARD
TOWN OF FRANCESTOWN, NEW HAMPSHIRE**

July 17, 2012
MINUTES

Planning Board Members Present: L. Kunhardt, M. McNeil, M. Tartalis, H. Camirand, L. Ames and P. Tollman.

Members of the Public: B. Watson, S. Pyle, T. Anderson.

The meeting was brought to order at 7:06 pm.

Announcements and Communications

Kunhardt advises the board the Town of New Boston has requested the assistance of the Frankestown Planning Board in revising the New Boston fee schedule for site plan development, as well as the criteria Frankestown used in coming up with its fee schedule. Kunhardt will provide New Boston with such information.

Review of Minutes

June 19, 2012: Postpone vote to end of meeting.

Unfinished Business

The Master Plan update was presented L. Ames. Sarah Pyle, Ben Watson and Tom Anderson, from the Master Plan Committee are present. L. Ames provides an overview of the committee's progress. Committee has been split into two groups. Tom, Sarah and Larry will focus on Community Facilities, and Guy, Jennifer and Ben will focus on demographics. Committee has turned its attention to the survey/questionnaire. They would like to meet with the selectmen, but have yet to do so. The committee has gotten a little off track due to the holidays, illnesses, etc. The committee wants to present the survey/questionnaire to the planning Board and hope to begin getting the word out to town residents beginning in August 2012. Committee wants to make the survey/questionnaire online via Survey Monkey with tabulations complete by September or October.

Committee did not address the school situation, as the district is in flux at this time.

Recreation will be incorporated into Community Facilities, and will be separate from Open Space, as the Conservation Commission is evaluating the natural resource inventory.

MP would also like department heads to review the survey/questionnaire.

Kunhardt asks what the expected time frame is for the completion, or draft completion of the two sections.

Pyle advised they are looking to have a final draft by yearend.

Watson will look into pulling existing information so it can be updated.

Kunhardt suggested utilizing SWRPC. Board discussed this possibility.

Sarah Pyle pointed out that the two sections of the MP they are working on are very town specific. SWRPC tends to use a boilerplate type plan. The only area that will be in question is the schools section.

Board discussed using email as a means of reviewing the MP questionnaire, with final vote and decisions made at a public meeting.

Planning Board will meet on August 7 at 7 pm to approve the draft questionnaire.

Watson advised the board they should be aware there would likely not be as large of a response to the questionnaire. MP committee will get the word out.

Survey/questionnaire will go out to all residents 18 years of age or older. Committee believes there are ways to reasonably control that one survey goes to each eligible resident only.

Discussion on ways to get the word out; of deadline for completion of the survey by residents; the information into Survey Monkey and the benefits of that vs. hard copy; or how to best get the word out and get the greatest number of responses.

Tollman suggested adding a question about the preference to responding online.

Review of Minutes revisited

June 19, 2012 minutes: Add "L. Ames joins the board at 7:15 pm." Motion to accept as amended --- Unanimous (6 - 0).

Site Development Regulations

Kunhardt advises that any revisions to files need to reflect the revision number so as to eliminate confusion over which is the latest file.

Any talk of HIS maps need to be in line with current State Standards.

Board discusses language to be struck, changed or added.

Using Site Specific Soils or HIS map are both acceptable, however Site Specific Soils are preferred.

Board discussed the difference between the two standards.

Kunhardt asked the board if there were anything in the regulations that they did not understand, or they felt would be difficult for an applicant to understand. Nothing suggested by the board.

Board discussed the deadline for submission for Town Meeting; about procedure for having changes approved by the board.

Update on Ski Area

B. McNeil visited the ski area and said it looked like they have done exactly what they said they would do. Looks good with contouring, etc.

The next meeting of the Planning Board will be held on Tuesday, August 7, 2012 at 7:00 pm. This is subject to change, and will be properly noticed.

Meeting adjourned at 8:15 pm

Respectfully Submitted,
Barb Martin